

Post Office Box 1329
Lake City, SC 29560



Phone (843) 374-5421
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City of Lake City

SPECIAL EVENT LICENSE APPLICATION (NON-CITY SPONSORED EVENTS)

Name of Business: _____

Physical / Business Address

Street: _____
City: _____
State: _____ Zip: _____

Federal ID / Social Security Number

- ☐ Temporary Business
☐ Permanent Business

Mailing Address

Street: _____
City: _____
State: _____ Zip: _____
Telephone: _____

Event Location: _____
Event Description: _____

Event Description

- ☐ Arts & Crafts Vendors 454390. \$_____ (contact event host for rates)
☐ Concessions 454390. \$_____ (contact event host for rates)
☐ Retail, games, & others 454390 \$_____ (contact event host for rates)
☐ Already have a Lake City Business License \$_____ License #: _____

*** Non-Profit Vendors - A letter is to be submitted to the City of Lake City reflecting your status. Once this information is received, it will be reviewed, after which, a letter of clearance will be issued to operate at the event. ***

Have you attended any event in the City of Lake City? (Please circle one) ☐ Yes ☐ No

What is your Art or Craft? _____

I understand that issuance of a City Business License does not relieve me of the responsibility of meeting all City zoning and building Vendor Packets code requirements, and that I am subject to all provisions of the Business License Ordinance of the City of Lake City.

I (we) do hereby certify that the above information and amount returned as gross income from my (our) Business or Profession is true and correct, and that I have made no deductions except income on which I have paid a business fee to another City or County, for which I have proof of payment. I am familiar with the penalty provisions of the City Ordinance and the grounds for revocation of the license, including making false or fraudulent statements in this application.

I (we) understand that my business Income tax returns and other documents may be inspected to verify income or other business data.

Return this completed application & license fee to:
The City of Lake City - Attn: Finance - P.O. Box 1329 - Lake City, SC 29560

Signature: _____ Title: _____ Date: _____

Print Name: _____

