

City of Lake City

Post Office Box 1329
Lake City, SC 29560



Phone (843) 374-5421
FAX (843) 374-1809

Water/Sewer Service Application

Service Fee(s)

Temporary Services --- \$25
Inside/Outside City Limits --- \$100
Outside City Limits ---\$150 w/Sanitation Service

The City of Lake City requires the Account holder's picture identification, social security card, and a copy of the renters/lease/buyer's agreement showing the applicant's name and physical address. Commercial Businesses in city limits must show proof of a current Business License and Building Inspection.

Account# _____

Name of Customer: _____

Service Address/Location: _____

Mailing Address: _____

Social Security Number: _____ Driver's License #: _____

Tax ID#: _____ Email Address: _____

Check One: Male Female Business

Check One:

White (Not Hispanic or Latino)

Black (Not Hispanic or Latino)

Hispanic or Latino

Asian (Not Hispanic or Latino)

American Indian/Alaska Native
(Not Hispanic or Latino)

Native Hawaiian or Pacific Islander
(Not Hispanic or Latino)

Other _____

Date of Birth: _____ Number of occupants _____

Phone # (Home/Cell): _____ Work: _____

Check One: Own Rent/Lease

Landlord's Name, Address and Telephone Number:

Date service to be activated: _____

Have you or any other occupant at this address ever had a utility account with the City?

Yes, please state address: _____

No, please initial: _____

*******NOTICE TO CUSTOMER: PLEASE READ AND SIGN BELOW*******

- I certify that I am eighteen (18) years of age or older and that I will be responsible for payment of the entire bill each month once mailed and/or upon termination of service. I understand that no further actions will be taken to ensure that I have received my bills. Additionally, if the City of Lake City determines that I owe past due balances to the City, I will be responsible for payment of those balances and any associated fees. The account is subject to immediate disconnection without notice if the service fee is returned for insufficient funds if paid by check or if the City discovers delinquent past due balances from prior accounts. **Please initial** _____
- A night deposit box is available and checked every day for dropped off payments and is located near drive through entrance. Payments must be placed in an envelope (checks or money orders only) for receipt. **Please initial** _____
- To avoid an interruption of service (disconnection), any past due amounts 30 days and over must be paid by or before the 21st of each month. If bills are not paid before the disconnection proceedings begin, a nonpayment fee will be added to the utility bill whether or not service has been physically interrupted. In the event it becomes necessary for the City to interrupt service to a User's property for nonpayment, the total amount is due, including penalties and fees to continue or restore services. **Payment must be made in cash, money order, authorized debit or credit card. NO CHECKS. Please initial** _____
- I certify that I understand that I can have no more than one (1) leak adjustment to my account during any twelve (12) month period with certain exceptions due to administration error. **Please initial** _____
- I certify that I understand that the City of Lake City will not accept a check payment for up to a year on accounts where up to three (3) checks have been presented and dishonored by the bank. In the event it becomes necessary for the City to interrupt service to a User's property for a returned check, the total amount is due, including penalties and fees to restore services. **Payment must be made in cash, money order, authorized debit or credit card. NO CHECKS. Please initial** _____
- **I certify that I understand that if I decide to move out of the above listed address, I must formally sign a disconnect notice to finalize and close my account. Please initial** _____
- I certify that I understand that it is against the law to enter or tamper with any water meter box whether on private or public property, and that the City of Lake City can and will pursue criminal charges. Section 16-13-385 of the South Carolina Code of Law provides for penalties of up to \$500.00 and imprisonment for not more than 30 days for tampering with water meters. Any person who tampers with a water meter to restore services without payment violates the law. **Please initial** _____
- If meter/connection cable is damaged either through neglect or carelessness by the homeowner/tenant and the unit is beyond repair or replacement, the assessed cost will be charged to the homeowner/tenant and added to the water bill. **Please initial** _____
- The User agrees that terms and conditions of service may change without notice. **Please initial** _____

Please note: SERVICE FEES ARE NON-REFUNDABLE.

I acknowledge that I have read the above information. I further acknowledge that the information provided is true and accurate to the best of my knowledge.

Signature

Date

City of Lake City
Customer Agreement/Service Contract Addendum

By signing this application for water and sewer services, I agree to pay all costs of collection of unpaid bills. The City of Lake City has the right pursuant to the South Carolina Setoff Debt Collection Act to collect any sum due and owed by me through setoff debt of my state income tax refund. If the City of Lake City chooses to pursue debts owed by me through the Setoff Debt Collection Act, I agree to pay all fees and costs incurred through the setoff process, including fees charged by the Department of Revenue, the Municipal Association of South Carolina, and/or the City of Lake City. If the City of Lake City chooses to pursue debts in a manner other than setoff, I agree to pay the costs and fees associated with the selected manner as well.

Applicant's Signature

Date