

City of Lake City Announces Modified Operations

In the interest of public safety and to help decrease the spread of Covid-19 (Coronavirus), the City of Lake City will be moving to modified operations effective March 16 – 31, 2020. We will reevaluate these changes as more information is available. A detailed outline of modifications will be listed below and also our website and social media pages will be updated as changes are made.

Considering recommendations made by the CDC and SC DHEC, access to the City's Public Facilities will be restricted and closed to the public. The City of Lake City will make the following modifications for business operations:

City Hall (Finance)

- City Hall will be closed to the public effective immediately.
- Water Bills may be paid:
 - Over the Phone: 843.699-3019
 - By drop box located in the drive-thru area at City Hall, 202 Kelley Street, checks or money order only.
 - By Mail: P.O. Drawer 1329, Lake City, S.C. 29560, checks or money order only.
 - Online at: <https://www.nbspay.net/lakecitysc>
 - Automatic Bank Draft can be set up you're your banking institution if you have already selected that option by filling out an application with the Utility Billing office. At this time, customers will need to pay the full amount due with cash or personal check only. Drive thru option is available.
- Any additional business with the Finance Department and Utility Billing offices may be taken care of by calling 843.374-5421 or emailing administration@cityoflakecity.org.

City Hall (Human Resources)

- The Human Resources Department will be closed to the public. They may be reached by phone at 843.374-5421 ext. 203 or by email at dtaylor@cityoflakecity.org.

City Hall (Administration Offices)

- The Business Administration offices will be closed to the public. Any business may be taken care of by calling 843.374-5421 or emailing administration@cityoflakecity.org.
- Business licenses may be obtained online at: whall@cityoflakecity.org or call 843-374-5421 ext. 200.
- Permits can be obtained by calling the Building Department at 843.374-5421 ext. 104 or buildingdept@cityoflakecity.org to schedule an appointment.

Public Services Department

- Public Services office will be closed to the public. Any business may be taken care of by calling 843.374-5421 to create a work order for services.
- Garbage collection will remain on schedule.
- Recycling services will be suspended during this period of time.
- Yard debris will remain on schedule.
- Utility calls/work will not be affected.

Lake City Police Department

- The Police Department lobby will be closed to the public.
- If you need copies of reports, or any assistance that can be handled by phone please call 843-374 5411.
- Our citizens should continue to call 911 for emergencies
- Officers may ask you to simply step outside your home while providing information.
- Officers may attempt to respond to a non-emergency call by telephone where possible. This will not apply to any emergency calls where immediate contact may be necessary.

Lake City Fire Department

- The Fire Department lobby will be closed to the public.
- Fire reports may be obtained by calling 843.374-2470 or to obtain an Incident report(s), you can email request(s) to lcfdreports@cityoflakecity.org.
- The Fire Department is suspending all public education events as well as the smoke detector program.
- Firefighters will wear additional personal protective gear to reduce exposure.

Parks and Recreation Department

- All Recreation activities and facility will be closed to the Public.
- Additional parks within the City will be open for passive recreation such as walking or jogging.
- The Parks and Recreation Department can be reached by phone at 843-374-5421 ext 701, 843-598-1468 and by email at cmallette@cityoflakecity.org.

Municipal Court

- All municipal court dates scheduled for the week of March 16 - 20, 2020 will be take place as what was sent on your letter. After this week, court will be postponed until May. Involved parties will receive a letter about their postponed court dates.
- Traffic tickets may be paid by calling 843.374-5021 or <https://www.paythatticket.com>.

City Clerk

- The City Council meeting scheduled for April 14, 2020 at this time has not been postponed. We will provide updates when we receive them.
- Any questions please call 843-374-5421 ext. 103 or send an email to: tbenjamin@cityoflakecity.org.

The City of Lake City Senior Center

- The City of Lake City Senior Center will be closed effective immediately until further notice.
- Homebound seniors will still receive their meals as scheduled.
- Any questions please call 843-394-2432, 843-374-5421 ext 701 or email cmallette@cityoflakecity.org.

The City of Lake City Administrator, Stephany Snowden said, "On behalf of all departments of the City of Lake City, in light of the recent health concerns because of the Coronavirus, we appreciate your patience as we work to ensure the safety of our residents, visitors, and staff. We take all precautionary measures suggested by the CDC and SC DHEC seriously and hope to reduce the spread of Covid-19 by taking these measures."