



MEETING MINUTES
REGULAR CITY COUNCIL MEETING
TUESDAY, MARCH 12, 2019
CITY COUNCIL CHAMBERS – JUDICIAL CENTER
202 KELLEY STREET
7:00 P.M.

MAYOR/CITY COUNCILMEMBER PRESENT

Councilmember Sondra Fleming-Crosby
Mayor Pro Tem Billy Brown, Jr
Councilmember Richard Cook

Councilmember Wilhelmena W. Scott
Councilmember Peggy Sebnick
Councilmember Nicole Singletary

STAFF

Stephany Snowden	Daniel Driggers	Cynthia Mallette	Eugene Holmes
Ricky Sims	Lemuel Capers	Kipp Coker	Amy Pringle
Teresa K. Benjamin			

OTHERS

Press – Shamira McCray

Mattie Thomas	Oscar Hardman	Donna Burroughs	August Shaw
Sharon M. Askins	Zaria Cameron	Justnasia Spruill	Yamekia Robinson
Skyebrik K. Snow	Karen Snow	Charles Gamble	Michelle Daniels

The City Council Meeting agenda was emailed on Friday, February 8, 2019 to members of the media and posted on the bulletin board at the Lake City Municipal Complex.

CALL MEETING TO ORDER

Mayor Anderson Jr called the meeting to order at 7 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

The Invocation was led by Mayor Pro Tem Billy Brown Jr and the Pledge of Allegiance was led by Councilmember Wilhelmena Scott.

POLLING OF CITY COUNCIL MEMBERS

City Clerk Teresa K. Benjamin polled Council and found a quorum present.

ADOPTION OF THE AGENDA – APPROVED AS PRESENTED

A motion to approve the Adoption of the Agenda for Tuesday, March 12, 2019 Regular City Council Meeting: Councilmember Sondra Fleming-Crosby; Seconded: Mayor Pro Tem Billy Brown Jr; Motion Carried: Unanimously.

APPROVAL OF MINUTES - APPROVED AS PRESENTED

Approval of the Minutes from the Tuesday, February 12, 2019 Regular City Council Meeting.

A motion to approve the meeting minutes from the Tuesday, February 12, 2019 Regular City Council Meeting: Councilmember Sondra Fleming-Crosby; Seconded: Councilmember Nicole Singletary; Motion Carried: Unanimously.

PUBLIC COMMENT PERIOD

Notes on Comment Period: Comments are limited to two minutes per person and no personal or verbal attacks will be entertained. The Council is interested in hearing your concerns, but speakers should not expect Council action or deliberation on subject matter brought up during the Public Comment Period. Topics requiring further investigation will be referred to the City Administration and may be scheduled for a future agenda. Please state your name and address for the record.

Mattie Thomas (100 Lattimore Street) – she came seeking information about the round-about she that she overheard in conversation was planned for Main Street:

- What is the purpose for the Round-About?
- How will it affect truck drivers who bring supplies to our area? Has an alternate route been established for them?
- She would like a representative from the City to contact her in reference to her concerns before the next Regular City Council Meeting.

Yamekia Robinson (141 Brown Street) – Ms. Robinson provided a brief presentation for Lake City native Mr. Frizzell Moore, a candidate running for running for Florence County Sheriff in the upcoming 2020 election. .

Steve Altman (mailing address P.O. Box 789, Lake City, South Carolina) – he came to address the issue pertaining to the Sign Ordinance for non-profit organization. He stated that the Terra Hall School for Boys sponsors an annual event along with the Georgetown area. His recommendations:

- Allow one month (30 days)
- And give two to three days to take down the signs after the event, definitely by the third day, all sign(s) should be removed.

- For those who do not follow the rules, there will be a record of it when they applied
- Advertising.

PRESENTATIONS

Recognition of Lake City High School Culinary Arts Students – Administrator Stephany Snowden and Parks and Recreation Director Cynthia Mallette presented certificates and gift cards to the participants in this program and the Program Director Ms. Coco Floyd has trained these young ladies well at Lake City High School. All the participants, who was present (Zaria Cameron, Janae Chandler, Chantel Henneghan, Mia Pringle, August Shaw, Jakarriya Snow, JustNasia Spurrill, ZyKera Washington) was thankful to receive these tokens of appreciation.

Employee Recognition – Administrator Stephany Snowden and Parks and Recreation Director Cynthia Mallette recognized these employees:

- The new Assistant to the Parks and Recreation Director Mr. Eugene Holmes. Mr. Holmes is from Florence, South Carolina and he is a recreation specialist. He is a graduate of Alcoa University and is a former Prison Recreation Director for Florence County. Mayor and Council welcomed him aboard.
- Mr. Lemuel Capers (Lead Foreman) for all his hard work and always tackling his assignments with a good attitude. She stated she appreciated and thanked him for everything.

LEGISLATIVE

ORDINANCES

Ordinance 2019.497 – Second and Final Reading

An Ordinance of the City of Lake City, South Carolina, authorizing the City of Lake City Police Department to enter into a Law Enforcement Assistance and Support Agreement with the Timmons ville Police Department; and other matters related thereto - Approved as Presented.

A motion to approve the authorizing the City of Lake City Police Department to enter into a Law Enforcement Assistance and Support Agreement with the Timmons ville Police Department: Councilmember Sondra Fleming-Crosby; Seconded: Councilmember Nicole Singletary; Motion Carried: Unanimously.

Ordinance 2019.498 – First Reading

An Ordinance of the City of Lake City, South Carolina, authorizing the City of Lake City to amend/revise the City’s Sign Ordinance allowing for a temporary sign ordinance for civic, non-profit, community organization; and other matters thereto - Approved as Presented

A motion to approve the authorizing the City of Lake City to amend/revise the City’s Sign Ordinance allowing for a temporary sign ordinance for civic, non-profit, community organization (application, guidelines, and penalty fees): Councilmember Sondra Fleming-Crosby; Seconded: Mayor Pro Tem Billy Brown Jr; Motion Carried: Unanimously.

Ordinance 2019.499 – First Reading

An Ordinance of the City of Lake City, South Carolina, authorizing the City of Lake City to enter into a lease agreement with the Boys and Girls Club; and other matters thereto – Approved as Presented.

A motion to approve the authorizing the City of Lake City to enter into a lease agreement with the Boys and Girls Club: Councilmember Wilhelmena Scott; Seconded: Councilmember Peggy Sebnick; Motion Carried: Unanimously.

Ordinance 2019.500 – First Reading

An Ordinance of the City of Lake City, South Carolina, authorizing the City of Lake City to enter into a Law Enforcement Assistance and Support Agreement with the Williamsburg County Sheriff’s Office; and other matters thereto – Approved as Presented.

A motion to approve authorizing the City of Lake City to enter into a Law Enforcement Assistance and Support Agreement with the Williamsburg County Sheriff’s Office: Councilmember Sondra Fleming-Crosby; Seconded: Councilmember Nicole Singletary; Motion Carried: Unanimously.

RESOLUTIONS

Resolution 2019.339 – Approved

A Resolution of the City of Lake City, South Carolina, authorizing the City of Lake City to accept the U.S.D.A. grant/loan submission; and other matters thereto – Approved as Presented.

A motion to approve authorizing the City of Lake City to accept the U.S.D.A. grant/loan submission: Councilmember Sondra Fleming-Crosby; Seconded: Councilmember Wilhelmena Scott; Motion Carried: Unanimously.

Resolution 2019.340 – Approved

A Resolution of the City of Lake City, South Carolina, to approve the negotiate and award of construction services for Dug Out upfit for (4) dug outs at Blanding Street Park to the most responsive and responsible vendor (Watford Fencing in the amount of \$16,800, Sixteen Thousand and Eight Hundred Dollars); and other matters thereto.

A motion to approve the negotiate and award of construction services for Dug Out upfit for (4) dug outs at Blanding Street Park to the most responsive and responsible vendor (Watford Fencing in the amount of \$16,800, Sixteen Thousand and Eight Hundred Dollars): Councilmember Sondra Fleming-Crosby; Seconded: Councilmember Nicole Singletary; Motion Carried: Unanimously.

Resolution 2019.341 – Approved

A Resolution of the City of Lake City, South Carolina, to approve the sale and disposal of outdated equipment for \$25,000; and other matters thereto – Approved as Presented.

A motion to approve the sale and disposal of outdated equipment for \$25,000 (Twenty-Five Thousand Dollars): Councilmember Sondra Fleming-Crosby; Seconded: Councilmember Peggy Sebnick; Motion Carried: Unanimously.

CITY ADMINISTRATIVE REPORTS

COUNCIL STRATEGIC PLANNING SESSION –Administrator Stephany Snowden

Administrator Stephany Snowden brought to Mayor and Council attention, the results of the Strategic Planning Meeting that was held on February 26, 2019 at the Lake City Senior Center from 5 – 7 p.m. Mr. Charlie Barrineau from the Municipal Association came and facilitated this meeting. Administrator Stephany Snowden stated that there will be a Resolution on the April 9, 2019 Regular City Council Meeting agenda, authorizing the approval for the support of the priorities.

Beginning with Sheet 1:

Improve storm drainage systems specifically Carver, Franklin and Thomas
Educating citizens of curbside pickup policy
Sidewalk improvements Beauregard, Deep River and Carvers

Sheet 2:

Removal of abandoned/condemned houses and structures
Reliable sewer systems; decrease infiltration and collapsed lines; obtain grants
Improved communication to fix potholes on state roads and educating the public road ownership

Sheet 3:

Public Works purchase of new Knuckle Loader
Map/Educate State and City Roads
Investigate and seek removal of wall along Cash Avenue; safety issue individuals can hide behind, etc.

Sheet 4:

Improve code enforcement/nuisance abatement process
Utility rates study
Recruitment of New Businesses

Sheet 5:

Add street lighting
Schedule the replacement of fire/police safety gear
Enforcement on shade tree mechanics (zoning, business license, etc.)

Sheet 6:

Recruit Industry
Police retention
Maintain police vehicles and equipment

Sheet 7:

Blanding Street Park Improvements
200 Block of North Church Street – Abandoned apartment above business/church
Officer Farrah Turner Memorial

Sheet 8:

Trim back limbs over streets (specifically Burgess, Lattimore, etc.)
Communication regarding utility line pruning with Duke and Santee Cooper
Sidewalk repairs specifically Main Street and Ruby Street

Sheet 9:

Sewer Plant Improvement (Short/Medium/Long Term Goals)
Recruit grocery store for Southside
Water line replacement and upgrade (Short/Medium/Long Term Goals)

Sheet 10:

Attract Movie Theatre/More entertainment options
Improve development review process before/during/after construction
Annexation to include establishment of annexation covenants

Sheet 11:

Establish application process for volunteer City boards
Improve employee performance evaluation
Lake City High/Carolina Academy – Create junior City Council

Sheet 12:

Police/Fire cadet program

Decrease truck traffic on Main Street

Training and retention for all staff; encourage certifications; cross train

Must Do:

Sewer Plant Improvements (Short/Medium/Long Term Goals)

Sidewalk Improvements (Beauregard, Deep River and Carver)

Improve code enforcement/nuisance abatement process

Should Do:

Improve storm drainage systems specifically Carver, Franklin and Thomas

Removal of abandoned/condemned houses and structures

Water line replacement and upgrade (Short/Medium/Long Term Goals)

Want to Do/Could Do:

Officer Farrah Turner Memorial

Recruit grocery store for Southside

Establish a Utility Rate Study to Determine if Water and Sewer Rate are appropriate.

The next step will be for Council to review the strategic priorities for FY20 and approve a resolution in support of the priorities next month. This will help the administration/staff establish a budgetary road map to address issues. Council will have a report card to grade the progress during the FY 21 process. Administrator Stephany Snowden asked Council to please review these and Mayor Anderson Jr thanked Administrator Stephany Snowden, as he thought it was a great experience.

WEST THOMAS/ACLIN TRUCK TRAFFIC –Administrator Stephany Snowden

The administrator presented a PowerPoint detailing the ongoing hazards associated with 18 wheelers trying to cross the railroad tracks and getting stuck for a period. She stated that since she's been here, that at least once a month, large truck(s) get stuck on the railroad tracks. The area of Acline and West Thomas pose the major area of concern. The potential of a major catastrophe is not the question of what if, but when something serious will happen. Administrator Stephany Snowden is asking for direction Council on further study, as well as a plan for all crossings. Police Chief Kip Coker echoed the fact that there are ongoing issues there and that his officers have issued verbal warnings (citations); and that he has contacted the South Carolina Transportation Police to monitor this situation. Mayor Anderson Jr stated that most citizens are not aware that there are at least twenty-nine trains that go through our City daily. Administrator Snowden stated that one problem for our community is that over time, our tracks have built up and this adds to this situation. Mayor Anderson Jr asked for a motion directing the Administrator to conduct further research and contact CSX, garner community input, and come back with a plan: Councilmember Sondra Fleming Crosby; Seconded: Councilmember Wilhelmena Scott; Motion Carried: Unanimously.

BUDGET REVIEW AND PREP- Administrator Stephany Snowden

- FY2020 Budget Process – all meetings have taken place with the Department Heads.
- April 30, 2019 City Council Worksession, 4 p.m. – 7 p.m.
- May 7, 2019 City Council Worksession, 4 p.m. – 7 p.m.
- May 21, 2019 City Council Worksession, 4 p.m. – 7 p.m.
- Possible public questions and answers session.

FINANCIAL SUMMARY – Deputy City Administrator Daniel Driggers went through the financial data/report and directed Mayor and Council to the following items on the agenda:

- General Fund Revenues – the prior year to date amount shows \$7,606,078 Current Year to Date: \$3,521,282; this is 46.30% of the budget in comparison to the prior year of \$4,066,944 and Use of Fund Balance in the amount of \$188,500.
- General Fund Expenditures:
Current Year to Date in the amount of \$7,794,578; YTD Actual in the amount of \$5,315,157, 68.19% of the Actual Budget in comparison to \$5,563,910 in the prior year. Taxes are down from last year because of the delay in the State Funds in the amount of 689,000.
- Water Fund Revenue -
Current Year to Date in the amount of \$1,466,000; YTD Actual in the amount of \$1,110,398 which is 75.74% Budget to Actual; the prior year in the amount \$2,028,297.
- Water Fund Expenditures - the budgeted amount \$1,466,000, YTD Actual in the amount of \$1,097,688 compared to the prior year Actual in the amount of \$1,670,983 and is 74.88% Budget Actual.
- Sewer Fund Revenue - current \$2,658,875, YTD Actual \$1,676,496, 6.98% Budget to Actual and \$1,975,917 for the Prior Year Actual.
- Sewer Fund Expenditures - current \$2,658,875, YTD Actual \$1,453,416, 54.66 % Budget to Actual and \$1,391,565.
- All departments show a positive trend and are within their budgets.

APPROVAL OF BILLS

March 2019 Bill List – Approved as Presented

A motion to approve the March 2019 Bill List Items 1 - 6: Councilmember Peggy Sebnick; Seconded: Councilmember Sondra Fleming Crosby; Motion Carried: Unanimously.

EXECUTIVE SESSION – None held

Pursuant to the South Carolina Freedom of Information Act Section 30-4-70

CITY COUNCILMEMBERS REPORTS

Councilmember Nicole Singletary- she thanked everyone for coming out and reminded everyone is the upcoming Spring Community Clean-up.

- This event would take place on Saturday, April 6, 2019.

Councilmember Sondra Fleming Crosby- she thanked everyone for coming out and congratulated the Lake City Culinary School Class for a job well done.

- She thanked Lemuel Capers for all his hard work.
- She encouraged those were present and asked them to bring others with them, so they can express their concerns along with their questions.
- She informed Council and Administrator Stephany Snowden contact the South Carolina Vocational Rehab as a resource for City employees coping with a wide array of physical and mental health issues.

Mayor Pro Tem Billy Brown Jr – he thanked everyone for coming out and he welcomed the new Assistant to the Parks and Recreation Director Eugene Holmes.

- He congratulated the Parks and Recreation Department Lead Supervisor Lemuel Capers as being one of the unsung heroes for the City of Lake City.
- He stated that that upcoming Traffic Flow Meeting would be held on Tuesday, April 2, 2019, 6 p.m. in the Judicial Center. The City is growing, and it can be hard to get around in certain areas.

Councilmember Wilhelmena Scott - she thanked everyone for coming out and she stated that she saw a segment on the local news.

- This segment showcased the month of March as Women Month and honored one of our own, Ms. Darla Moore as she is an entrepreneur. She thanked Ms. Darla Moore and she feel that all her contributions have helped to make the City of Lake City a better place that people don't mind coming to. She stated that Ms. Moore could be anywhere, spending her money anywhere but she came home to make improvements.
- She acknowledged Mrs. Sharon Askins for staying on the issue of the train tracks. The crossing at Fairview and Thomas is not far from where she resides. She travels this route everyday and she saw the truck that stuck on the tracks. She hopes we will come up with the right answer to prevent a tragedy from happening.

Councilmember Peggy Sebnick - she stated it was good to see everyone and hopefully the numbers in attendance will grow. If more would attend it possibly could cut out a lot of the confusion of information being shared out in the streets.

- Traffic is a concern

- She echoed the sentiments of Councilmember Wilhelmena Scott pertaining to acknowledging Ms. Darla Moore for bringing her expertise and vision to the City of Lake City. It has made a difference. She could go anywhere but she stays here.
- She stated she was very proud of the young ladies at the Lake City High School Culinary class.
- She welcomed the new Assistant to the Parks and Recreation Director Mr. Eugene Holmes to the City and congratulated Mr. Lemuel Capers for his recognition.
- She encouraged others to participate in the Spring Community Cleanup that will take place on Saturday, April 6, 2019

MAYOR'S REPORT – he thanked everyone for coming out


- He read the Honor Roll Recognition Letter from the Municipal Association South Carolina for the City of Lake City. A plaque will be presented at a later meeting.
- A reminder for Council, if they have not so far, they need to complete their South Carolina Ethics Filing by March 30, 2019.
- The Spring Community Cleanup is scheduled for Saturday, April 6, 2019 beginning at 8 a.m. He challenged everyone to come out and in the past; he and Councilmember Sebnick picked up trash on Graham Road.
- The Lake City Pioneer Event honorees for the Lake City Boys and Girls Club: Carl Singletary – Education, Bertha Scott – Community, Roosevelt Bryant – Business and a special award was given in honor of Officer Farah Turner (late).
- He encouraged everyone to go and see the portrait of his family that is in the Lake City Frazier Baker Post Office.
- He appreciates the staff members and all they do.
- He recognized the Lake City High School Culinary Class, excellent job.

ITEMS BEING RESEARCHED/FOLLOW-UP

Stormwater Fees (Ordinance 2017.453)

ADJOURNMENT

A Motion to Adjourn was made by Councilmember Wilhelmena Scott; Seconded: Mayor Pro Tem Billy Brown Jr. With there being no further business, the meeting adjourned at 8:09 p.m. The motion carried unanimously.



Lovith Anderson Jr
Mayor